

# IOWA STATE UNIVERSITY LIBRARY COLLECTION DEVELOPMENT POLICY INTERNATIONAL DOCUMENTS

## I. General Purpose

The primary mission for international government publications is to support the general collecting activities of the Iowa State University Library, which serves the faculty, staff and students. The Library seeks to provide the University with a leading resource for teaching, research, outreach and service.

## II. History

From 1969 to 1990 the ISU Library employed one librarian whose responsibilities included selection and evaluation of international documents (.5 FTE) and reference (.5FTE). The international documents librarian was a part of the Government Documents Department (1969-1984) and then the Reference Department (1984-1990). When the department was disbanded standing orders were placed for vaaaarious categories of documents.

## III. Iowa State University Program

In addition to being a Federal and state of Iowa depository, the ISU Library receives international publications on standing order. The responsibility for obtaining international publications outside the selected categories of UN, FAO, UNESCO, WTO, EU, IAEA, and UK documents, belongs to the subject bibliographers

## IV. Subject Boundaries

**UN, FAO, UNESCO, WTO, EU, IAEA, and UK documents have been placed on standing order. Categories of documents placed on standing order by the ISU Library and shipped by the UN are highlighted in yellow. Categories on S.O. from Bernan are highlighted in green)**

### A. United Nations Sales Number Categories

CODE	CATEGORY
0	UNIDIR and Miscellaneous Publications
<b>I</b>	<b>General Information and Reference</b>
II.A	Business, Economics, Science and Technology
II.B	Economic Development
II.C	World Economy
II.D	Trade, Finance and Commerce
II.E	Economic Commission for Europe (ECE)
II.F	Economic and Social Commission for Asia and the Pacific (ESCAP)
II.G	Economic Commission for Latin American and the Caribbean (ECLAC)
II.H	Public Administration
II.K	Economic Commission for Africa (ECA)
II.L	Economic and Social Commission for Western Asia (ESCWA)
III.A	United Nations University (UNU)
III.B	United Nations Development Programme (UNDP)
III.C	International Research and Training Institute for the Advancement of Women (INSTRAW)
III.D	United Nations Environment Programme (UNEP)
III.E	United Nations Industry and Development Organization (UNIDO)

- III.F United Nations Development Fund for Women (UNIFEM)
- III.H United Nations Population Fund (UNFPA)
- III.N United Nations Inter-regional Crime and Justice Research Institute (UNICRI)
- III.P International Criminal Tribunal for the Former Yugoslavia (ICTY)
- III.Q United Nations Human Settlements Programme (UN-HABITAT)
- III.R United Nations Office for Project Services (UNOPS)
- III.S International Organization for Migration (IOM)
- III.T International Trade Centre (ITC)
- III.U Office of the United Nations High Commissioner for Refugees (UNHCR)
- III.W International Criminal Tribunal for Rwanda (ICTR)
- III.Y United Nations Research Institute for Social Development (UNRISD)
  
- IV Social Questions
  
- V International Law**
  
- VII Security Council and Peacekeeping Operations
  
- VIII Transport and Communications
  
- IX Disarmament and Atomic Energy
  
- X International Administration
  
- XI Narcotic Drugs (including United Nations Office on Drugs and Crime - UNODC)**
  
- XIII Demography**
  
- XIV Human Rights (including Office of the United Nations High Commissioner for Human Rights - OHCHR)**
  
- XV United Nations Institute for Training and Research (UNITAR)
  
- XVI Public Finance and Fiscal Questions**
  
- XVII International Statistics
  
- XX United Nations Children's Fund (UNICEF)
  
- I International Atomic Energy Agency (IAEA)**
  
- LI Food and Agriculture Organization of the United Nations (FAO)**
  
  
- B. United National Educational Scientific and Cultural Organization (UNESCO)**
- C. World Trade Organization (WTO)**
- D. European Union (EU)**
- E. Stationery Office (UK)**

## V. General Collection Guidelines

### A. Linguistic.

The items currently being received are in English.

### B. Geographical Areas.

### C. Types of Materials Collected.

## D. Format of Materials Collected

The items on standing order are in paper format.

## VI. Specific Collection Guidelines

## VII. Detailed Subject Areas

A list of titles associated with each of the selected categories is attached. See *United Nations Standing Orders* and *Bernan Standing Orders*.

## VIII. Other Resources Available

Most governmental organizations are making official documents and some other publications and data available electronically. Most have at least some publications that are for sale only or require payment to download.

**UN** [www.un.org](http://www.un.org). Official documents of the UN are available at the UN Documentation Center: <http://www.un.org/documents/>. Current Online publications, databases and a catalog of sales publications can be found at <http://www.un.org/Pubs/>.

**UNESCO** <http://www.unesco.org> Official documents such as resolution and decisions, legal instruments, speeches of the Directors-General, circular letters and depository letters, and conference sessions are available full-text (time coverage varies but some go back to 1946). However, **only out-of-print publications are available online**.

**FAO** <http://www.fao.org/> Many publications, statistics and other data are full-text on the FAO site. The sales catalog is located at <http://www.fao.org/icatalog/inter-e.htm>

**EU** [http://europa.eu/index\\_en.htm](http://europa.eu/index_en.htm) The European Union is committed to providing information free of charge. Official documents and products, such as the texts of legislation, the Bulletin of the European Union, press releases from all the different institutions (the RAPID database), the Electronic Directory of the European Institutions (IDEA), Opinion polls data (EUROBAROMETER), Audiovisual material, and statistical data (since October 2004 EUROSTAT, the Statistical Office of the European Communities, provides free of charge access to all its databases and electronic publications.

**IAEA** <http://www.iaea.org/> Nucleus is being developed as the common access point to the IAEA's scientific, technical and regulatory information resources -- including documents, websites and databases. Sales publications are found at <http://www.iaea.org/Publications/index.html>

**WTO** <http://www.wto.org/> WTO's annual publications [WTO Annual Report](#), [World Trade Report](#), and [International Trade Statistics](#) as well as research reports and country information are available.

The University of Iowa is a depository for United Nations and European Union documents and is a local resource for obtaining international documents through interlibrary loan.

**IX. Cross-references to Collection Policies**

**X. Creation date:** September, 2000

**XI. Revision History** revised November 2006

**XII. LC Class(es), if applicable.**

**XIII. Bibliographer:** Joyce A. Lindstrom